

El Monte Union High School District Categorical Programs
District English Learner Advisory Committee (DELAC)
December 17, 2020 (Google Meet)
Minutes

DELAC Members present:

Elvira Sanford – DELAC Representative (AHS)	Xia Ling Cao – DELAC Representative (RHS)
María Tello – DELAC Representative (EMHS)	Gisela Molina – DELAC Representative (SEMHS)
Jose Velasquez – DELAC Representative (EMHS)	Erica Mondragon – DELAC Representative (SEMHS)
Elodia Mendoza – DELAC Representative (RHS)	Nydia Romero – DELAC Representative (SEMHS)
Rossana Alvidrez – Coordinator, EL Program (district)	Eva Valle – DELAC Representative (SEMHS)

DELAC Members absent:

Rosa Montoya – DELAC Representative (AHS)	Veronica Martinez – DELAC Representative (MVHS)
Ia Mejia – DELAC Representative (MVHS)	Nancy Quintanilla – DELAC Representative (RHS)
Eva del Carmen Martinez – DELAC Representative (MVHS)	

Guests Present:

Edith Echeverria – Director, Assessment, Accountability & Family Engagement (AAFE) Department
Ana Ieng – EL TOSA (RHS)

1. Sign-in and Welcome

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, called the virtual meeting to order at 5:08 p.m. with five (5) members present.

2. Approval of the Agenda

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, asked the members to review the agenda.

Motion: Mrs. **Maria Tello (EMHS)** moved to approve the agenda.

Second: Mr. **Jose Velasquez (EMHS)** seconded the motion.

Vote: 5 in favor, 0 against, 0 abstentions (5 members present)

3. Approval of the Minutes

Mrs. **Erica Mondragon (SEMHS)**, DELAC president, asked the members to review the minutes from the November 19, 2020 meeting.

Motion: Mrs. **Nydia Romero (SEMHS)** moved to approve the minutes for November 19, 2020 with corrections noted.

Second: Mr. **Jose Velasquez (EMHS)** seconded the motion.

Vote: 7 in favor, 0 against, 0 abstentions (7 members present)

4. Compliance Item: District program, goals, and objectives for programs and services for ELs

Mr. **Jose Velasquez (EMHS)**, DELAC vice-president, reviewed the objectives for the English learner program, described the difference between designated and integrated ELD, and reviewed the five goals in the LCAP. The members had the opportunity to ask questions or ask for clarifications. Included was a link to the district website where parents could find more information about the Hazel Health services available to all students.

5. Compliance Item: Written Notifications to Parents of ELs

Ms. Alvidrez reviewed the chart with the various written notifications required to be sent to the parents of English learners. She reviewed the Title I/Title III Annual Notification and the Summative ELPAC Notification with the members of the committee. The members received a copy of each notification letter by mail with the DELAC packet so they would have the opportunity to review the letter and be prepared to ask questions or make recommendations for revisions. Mrs. **Elvira Sanford** (AHS) asked if there were parents that did not want their child to be reclassified. Ms. Alvidrez explained that there haven't been any requests from parents to not have their child reclassified as the parents viewed the reclassification process as an academic achievement. Mrs. **Maria Tello** (EMHS) asked if other states also reclassify English learners. Ms. Alvidrez explained that other states have their own process and requirements for reclassification, including their own state assessment of English proficiency.

There were no recommendations for revisions to the policy.

6. ELAC Reports

Arroyo: Mrs. **Elvira Sanford** shared that the ELAC received training on Robert's Rules and how to conduct the ELAC meeting, how to navigate the CA School Dashboard, and watched a video about Google Classroom.

El Monte: Mr. **Jose Velasquez** shared that at the ELAC meeting the members reviewed the school's WASC action plan goals and how they are aligned to the SPSA and LCAP, various data reports that will be used to analyze English learner student progress and steps to take to meet the goals, and different ways that parents can support their child.

Mountain View: No report.

Rosemead: Mrs. **Elodia Mendoza** share that the ELAC reviewed committee norms and Robert's Rules, the school's SPSA goals, and how to use the CA School Dashboard.

South El Monte: Mrs. **Erica Mondragon** shared that the ELAC held the officer's election and reviewed the SPSA goals, data on the D/F rate, and data on EL achievement.

7. Elections

The elections were held for the DELAC officers.

- President: Jose Velasquez
- Vice President: Elvira Sanford
- Secretary: There were no nominations.

8. Announcements

Mr. **Jose Velasquez (EMHS)**, DELAC vice-president, shared the following information:

- Virtual Parent Involvement Academy will be held on Saturday, March 6, 2021. Registration is required.
- 3rd Annual Posada was held on Friday, December 4, 2020: DELAC members who attended the Posada were asked to share their experience. Members shared that they were impressed by the amount of staff present to greet all the families that arrived in their cars. They also commented on the decorations, entertainment (including Ballet Folkloric and Santa Claus), food, and gifts that were handed out.
- Winter Break will be from Friday, December 18, 2020 through Friday, January 1, 2021.
- Next DELAC meeting will be held on Thursday, January 21, 2021.

9. Evaluation

Mr. **Jose Velasquez (EMHS)**, DELAC President, informed the members that Ms. Alvidrez will email a Google form to each of the member so that they can complete the meeting evaluation online. Members will still have the option to complete the evaluation on the form provided in the packet and then mail it in to the district office.

10. DELAC Report

Mr. **Jose Velasquez (EMHS)**, DELAC President, informed the members that they were provided a form in the meeting packet where they can write out a summary report to share with their ELAC at the next meeting.

11. Adjournment

Mr. **Jose Velasquez (EMHS)**, DELAC president, asked for a motion to adjourn the meeting.

Motion: Mrs. **Erica Mondragon (SEMHS)** moved to adjourn the meeting at 7:05 pm.

Second: Mrs. **Elvira Sanford (AHS)** seconded the motion.

Vote: 9 in favor, 0 against, 0 abstentions (9 members present)